

Edgar Lou Samaniego Aguilar

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Panama City, Panama



SUMMARY

I am a hardworking and very determined person. I enjoy keeping myself busy and put extra effort in my tasks. I enjoy working with other and be able to work unsupervised. I have excellent communication skills and telephone techniques, reliable and strive to always keep a positive attitude and have the ability to learn quickly.

WORK EXPERIENCE

- Jan 2019** **Sitel / Foundever Panama**
- Jan 2025** **Talent Acquisition Specialist**
- ✓ Responsible of planning, develop and look for bilingual talent for different campaigns for call center environment.
 - ✓ Massive recruitment processes.
- Mar 2018** **INAC – Instituto Nacional de Cultura - MEDUCA Panamá Bilingüe Teacher**
- Dic 2018** **English Teacher**
- ✓ Responsible to develop and foster the appropriate skills and social abilities to students.
 - ✓ Responsible of teaching English Subject to Dance, Music, Theater, Arts and Folklore schools in INAC.
- Nov 2015 to** **UPS Freight Services Inc – Panama City – Panama**
- Nov 2017** **HR Generalist – Human Resources Department**
- ✓ Implements human resources programs by providing human resources services, including talent acquisition, staffing, employment processing, compensation, health and benefits, training and development, records management, safety, succession planning, employee relations and retention.
 - ✓ Develops human resources solutions by collecting and analyzing information; recommending courses of action.
 - ✓ Prepares reports by collecting, analyzing, and summarizing data and trends.
 - ✓ Handles employee relations counseling, outplacement counseling and exit interviewing.
 - ✓ Deal with Panamanian laws along with lawyers.
 - ✓ Maintains compliance with federal and state regulations concerning employment.
- Sept 2010 to** **Dell Panama - Panama City – Panama**
- March 2015** **Talent Acquisition Analyst– Human Resources Department**
- ✓ Responsible of coordinating overall interview process for LATAM and Panama.
 - ✓ Develops innovative, creative and proactive recruitment / sourcing strategies to develop high quality in candidate pipeline. Conducts regular follow-up with recruiters to determine the effectiveness of recruiting plan and implementation.

Jun 2007 – Oct 2008

Jan 2010 - Dec 2016 **American English Overseas Center – Panama City – Panama**

English Teacher as second Language as contract Teacher and Prof. Service

- ✓ Responsible to develop and foster the appropriate skills and social abilities to the optimum development of a professional, responsible to teach non-native speakers to read, write and speak English, developing their grammar, pronunciation and conversational skills.

EDUCATIONAL BACKGROUND

2007 American English Overseas Center

English as a Second Language Advance Course
(Panamá City – Panamá)

2014 Universidad Latina de Panamá

Bachelor Degree in English with Emphasis in Translation.
(Panamá City - Panamá)

2015 Universidad Latina de Panamá

Postgraduate in Business Administration
(Panamá City - Panamá)

2016 Universidad Latina de Panamá

MBA in Business Administration with Emphasis in Human Resources.
(Panamá City - Panamá).

2021 Universidad Especializada de las Américas

Postgraduate in High Education
(Panamá City, Panamá)

LANGUAGE SKILLS

- **Spanish.** Native
- **English.** Bilingual

REFERENCES

References upon requested.